



Summary of division of responsibilities between the Board of Directors and the Academy Councils

Academy Council	Board of Directors
<p>Strategic Planning: Joint approval with the Board for the Academy Development Plan</p> <p>Monitoring: Full implementation of the Trust vision, values, strategy and statutory policies personalised to the specific needs of each academy</p> <p>Educational offering (in line with the Trust educational model)</p> <p>Monitoring and reviewing the implementation of the Academy Development Plan Attainment and Progress reports</p> <p>Budget management, including monitoring and evaluation</p> <p>Inclusion provision</p> <p>Statutory compliance and risk management with the support of the Board through the Trust's Chief Operating Officer</p> <p>Pupil admission and marketing</p> <p>Pupil discipline and exclusions</p> <p>Oversee Staff Matters and Performance Management: Review staffing structures for efficiency and affordability</p> <p>Appointments with the Chief Executive Officer of Deputy Headteachers</p> <p>Contribute to and evaluate performance management systems so that they bring about improved education, safeguarding and care for the pupils</p>	<p>Governance: Development of core Trust vision, values and statutory policies</p> <p>Development of core Trust strategy</p> <p>Determining level of delegation for each Academy Council</p> <p>Strategic Management: Recruitment of the Chief Executive Officer</p> <p>Recruitment of the Headteachers with the active involvement of Academy Councils</p> <p>Recruitment of the Chief Operating Officer</p> <p>Direct performance management of the Chief Executive Officer and oversight of the performance management of Headteachers, Deputy Headteachers and the Chief Operating Officer</p> <p>Approval of key performance targets for each academy</p> <p>Joint approval with the Academy Council for the Academy Development Plan and key performance targets</p> <p>Approval of academy budgets</p> <p>Approval of Trust Development Plan and key performance targets</p> <p>Development and evaluation of future development opportunities, including new academies and services to other organisations</p>



<p>Other staff matters (with support from Human Resources (HR) and Chief Operating Officer on staff disciplinary or grievance issues/dismissals where necessary)</p> <p>Help with Relationships and Marketing: Parent, carer and community relations</p> <p>Pupil recruitment</p> <p>Other locally co-ordinated activities if applicable: admissions forums, governor forums, other groups</p> <p>Academy marketing and public relations (jointly with the Chief Executive Officer and the Chief Operating Officer where required)</p> <p>Establish and Review Policies: Responsibility for non-statutory policies in light of advice and guidance from the Trust</p> <p>Review the implementation of non-statutory policies</p> <p>Review the implementation of Trust statutory policies</p> <p>Possible Standing Committees to deal with: Leadership and Management (Teaching and Learning, Standards)</p> <p>Finance</p> <p>Estates and Premises</p> <p>Personnel and Resources</p> <p>Occasional Committees to deal with: Statutory matters: discipline/exclusions/appeals (ad hoc)</p>	<p>Network Management: Monitoring and reviewing the implementation of all statutory policies</p> <p>Planning, budgeting and reporting procedures</p> <p>Governance advice, guidance and training</p> <p>Statutory compliance and risk management</p> <p>ICT network strategy</p> <p>Major procurement policies</p> <p>Education: Development of the overall Trust educational model, including the broad approach to teaching and learning, and the curriculum</p> <p>Support for academy improvement and the implementation of Academy Development Plans</p> <p>Monitoring and reviewing of the performance of the academies</p> <p>Other Services to be offered: The Trust: Key shared services for all academies in the Trust</p> <p>Educational and leadership programmes</p> <p>Consultancy support to schools, academies and organisations outside of the Trust.</p>
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